



MANAGEMENT CORPORATION STRATA TITLE PLAN NO. 3850

APPLICATION OF INFORMATION & CERTIFICATES (UNDER SECTION 47 OF BMSMA)

SECTION I – TYPE OF APPLICATION

I / We hereby apply for

- a. Section 47(1)(a) – Particulars of chairman, secretary and treasurer of the management and managing agent appointed under sect 66 of the Act. (\$5.00)
- b. Section 47(1)(b) – the following Information (\$15.00 per hour or part thereof at each attendance)
 - Strata Roll
 - Types of Plans, Certificates in Sect 26(4)
*Floor Plan/Strata-Title Plan/Other Plan (specify: _____)
 - Notices and orders referred to in Sect 29(1)(g) of BMSMA
 - Sect 28 of Building Control Act
 - others: _____
 - Minutes
 - *AGM/EOGM (specify which meeting & date: _____)
 - Council meeting (specify which meeting & date: _____)
 - Books of Account for period : _____
 - Current Policies of insurance & receipt for last premium paid
 - Fire Public Liability Workmen Compensation
 - Money Error & Omissions
 - Other record or document in the custody or under the control of the management corporation. (specify which record or document: _____)
- c. Certificate pursuant to section 47(1)(c) of BMSMA for property no. _____ (\$25.00)

Copying charges are as follows:

- (a) Not exceeding A4 size - **30 cents per page**
- (b) Not exceeding A3 size - **60 cents per page**
- (c) Exceeding A3 - **\$3.00 per page**
- (d) Electronic copy - **40 cents per 100MB** (or part thereof) of the document size before any electronic compression to reduce its size

Application would be processed upon receipt of payment. All cheques shall be made payable to “MCST 3850”

* Delete accordingly

SECTION II – PARTICULARS OF APPLICANT

Name : _____ Tel : _____

Address : _____

Interest in the property

- Owner/Subsidiary Proprietor Prospective Purchaser
- Tenant (for plans only) Others (specify) _____ (plans only)

By signing this application form I/We expressly give consent to the management collecting, using and disclosing personal data provided in the form for the purposes of estate management and future communication related to this estate. I/we will not use any personal data from the document obtained under this application for any purpose without the consent of the MCST 3850.

Signature of Applicant / Date

FOR OFFICAL USE

Fee Paid: \$..... OR No. Rec'd by: on

No. of copies App'd by: Date: