

EAST COAST RESIDENCES
MANAGEMENT CORPORATION STRATA TITLE PLAN NO. 3688

APPLICATION OF INFORMATION & CERTIFICATES (UNDER SECTION 47 OF BMSMA)

SECTION I – TYPE OF APPLICATION

I / We hereby apply for

- a. Section 47(1)(a) – Particulars of chairman, secretary and treasurer of the management and managing agent appointed under sect 66 of the Act. (\$5.00)
- b. Section 47(1)(b) – the following Information (\$15.00 per hour or part thereof at each attendance)
 - Strata Roll
 - Types of Plans, Certificates in Sect 26(4)
 - *Floor Plan/Strata-Title Plan/Other Plan (specify: _____)
 - Notices and orders referred to in Sect 29(1)(g) of BMSMA
 - Sect 28 of Building Control Act
 - others: _____
 - Minutes
 - *AGM/EOGM (specify which meeting & date: _____)
 - Council meeting (specify which meeting & date: _____)
 - Books of Account for period : _____
 - Current Policies of insurance & receipt for last premium paid
 - Fire Public Liability Workmen Compensation
 - Money Error & Omissions
 - Other record or document in the custody or under the control of the management corporation. (specify which record or document: _____)
- c. Certificate pursuant to section 47(1)(c) of BMSMA for property no. _____ (\$25.00)

Copying charges are as follows:

- (a) Not exceeding A4 size- **30 cents per page**
- (b) Not exceeding A3 size- **60 cents per page**
- (c) Exceeding A3 - **\$3.00 per page**
- (d) Electronic copy - **40 cents per 100MB** (or part thereof) of the document size before any electronic compression to reduce its size

Application would be processed upon receipt of payment. **All cheques shall be made payable to “MCST 3688”**

* Delete accordingly

SECTION II – PARTICULARS OF APPLICANT

Name : _____ Tel: _____
Address: _____

Interest in the property

- Owner/Subsidiary Proprietor Prospective Purchaser
- Tenant (for plans only) Others (specify) _____ (plans only)

By signing this application form I/We expressly give consent to the management collecting, using and disclosing personal data provided in the form for the purposes of estate management and future communication related to this estate. I/we will not use any personal data from the document obtained under this application for any purpose without the consent of the MCST 3688.

Signature of Applicant / Date

FOR OFFICAL USE

Fee Paid: \$..... OR No. Rec'd by: on

No. of copies App'd by: Date :

Site Address 412 Upper East Coast Road #01-13 Singapore 466488

Page 1 of 1

Managing Agent Wisely 98 Pte Ltd
2 Kallang Ave #07-32 CT Hub Singapore 339407 Tel: (65) 6291 5355 Fax: (65) 6291 5655
Email: wisely@wisely98.com Website: www.wisely98.com