



MANAGEMENT CORPORATION STRATA TITLE PLAN NO. 2852

RESIDENTS REGISTRATION

Name of Owner/Tenant: _____ **Unit:** _____
(Tenant must seek owner's signature for the form as provided below)
(Foreigner must furnish a certified true copy of work permit or passport)

Tel: _____ (H) _____ (HP) _____ (O) Fax: _____

Email: _____

Particulars of Occupants:

Name of Occupant (include name of owner & tenant)	Relation to Owner	Vehicle No.

By signing this application form I/we expressively give consent to the management collecting, using & disclosing personal data provided in the form for the purposes of estate management and future communication related to this estate.

Name of Person Completing Form: _____

Signature: _____ Date: _____

Verification By Owner (if unit is tenanted):

Yes, above is our tenant and information given is correct.

No, above is not our tenant.

Signature of Owner _____ Date : _____

Name of Signatory _____

FOR OFFICIAL USE

Updated By: _____ Date: _____



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OPERATING PROCEDURE OF TELEHONY SYSTEM AT TREVOSE 12

The installation of the telephony system have been completed. The operating procedure for the Telephone Access System is as follows:-

1. Your guest dials your unit numbers (1700 representing #17, 1701 representing 17A and so on) as shown on the entry panel;
2. Your telephone (which line that has been programmed, mobile or fixed) will ring. The number shown on your phone for the system will be 6253 3660. When you answer the telephone, you will be able to communicate with your guest.
3. To unlock the Main Gate , Dial the digit “1” from your telephone. To unlock the Pedestrian Side Gate, dial the digit “6” from your telephone. Upon unlocking the gate, communication will automatically be cut off . NOTE: only 1 minute of communication time is programmed.
4. To refuse entry, just hang up the phone.

If you have subscribed for a call diversion facility for your fixed line or mobile phone, you may divert your programmed telephone number to another telephone number or numbers. You may divert as many telephone numbers from the programmed number to your convenience. This is to assist you in situations when your programmed telephone number is busy/no reply and the next diverted telephone is also busy/ no reply. So long as one diverted line is not engaged, the same procedure to unlock the gates as described above shall still apply once the telephone is answered.

5. Resident Code

Unit	Resident Code	Unit	Resident Code
17	1700	19B	1902
17A	1701	19C	1903
17B	1702	21	2100
17C	1703	21A	2101
19	1900	21B	2102
19A	1901	21C	2103
		Management	5355

6. Each unit is entitled to 2 numbers. If there is no respond from the first number, the line will automatically divert to the second number.
7. To inform The Management of any change of telephone numbers in so that the system can be updated.