

MANAGEMENT CORPORATION STRATA TITLE PLAN NO. 2578
EMERALD EAST

RESIDENTS REGISTRATION FOR VEHICLE & TELEPHONY SYSTEM

Name of Owner/Tenant: _____ **Unit:** _____

(Tenant must seek owner's signature for the form as provided below)

(Foreigner must furnish a certified true copy of work permit or passport)

Tel: _____ (R) _____ (HP) _____ (O) Fax: _____

Email: _____

Primary Telephone No. for Telephony System: _____

Failover Telephone No. for Telephony System: _____
(Mobile Numbers are acceptable if you choose to have same for intercom purpose)

Particulars of Occupants:

Name of Resident (include name of owner & tenant)	Relation to Owner, if resident is not Owner	Vehicle No.

By signing this application form I/we expressly give consent to the management collecting, using & disclosing personal data provided in the form for the purposes of estate management and future communication related to this estate.

Name of Person Completing Form: _____

Signature: _____ Date: _____

Verification By Owner (if unit is tenanted):

Yes, above is our tenant and information given is correct.

No, above is not our tenant.

Signature of Owner _____ Date : _____

Name of Signatory _____

FOR OFFICIAL USE

Approved By: _____ Date: _____

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OPERATING PROCEDURE OF TELEHONY SYSTEM AT EMERALD EAST

The operating procedure for the Telephone Access System is as follows:-

1. Your guest dials your unit numbers (e.g. 0101 representing #01-01)
2. Your telephone (which line that has been programmed, mobile or fixed) will ring. The number shown on your phone for the system will be **62477490** for Main Sliding gate/ Pedestrian Gate and **64780471** for Level 1 lobby door.
3. When you answer the telephone, you will hear a message “Call from door panel”. You are required to wait for the message to end and then communicate with your guest or release the gates.
4. To release the Main sliding Gate , press the digit “**0**” on your telephone or press “**1**” to release the pedestrian gate. To release the level 1 lobby door, , press the digit “**1**” on your telephone. The line will auto hang up in the event of successful release.

NOTE: only 60 seconds of communication time is programmed.

Number Displayed on phone	Gate / Door	Release No.
62477490	Main Sliding Gate	0
62477490	Pedestrian Gate	1
64780471	Level 1 lobby door	1

5. To refuse entry, just hang up the phone.
6. Each unit is entitled to 2 numbers.
7. To inform The Management of any change of telephone numbers in so that the system can be updated.