



MANAGEMENT CORPORATION STRATA TITLE PLAN NO. 4280

APPLICATION FOR INFORMATION & CERTIFICATES(UNDER SECTION 47 OF BMSMA)

APPLICATION RECEIVED ON: DATE: _____

Particulars of Applicant

Name* : _____
Address. : _____
Contact Nos. : _____ (Handphone)

**If the owner is a company, application must accompany a letter of authorisation, and application form must be signed by the authorised person with the company stamp*

Interest In The Property

Owner/Subsidiary Proprietor Prospective Purchaser
 Tenant (for plans only) Others (specify) _____ (plans only)

Type of Application

I / We hereby apply for

a. Section 47(1)(a) – Particulars of chairman, secretary and treasurer of the management corporation and managing agent appointed under sect 66 of the Act. (\$5.00)

b. Section 47(1)(b) – the following Information (\$15.00 per hour or part thereof at each attendance)

Strata Roll

Types of Plans, Certificates in Sect 26(4)

*Floor Plan/Strata-Title Plan/Other Plan (specify : _____)

Notices and orders referred to in Sect 29(1)(g) of BMSMA

Sect 28 of Building Control Act

Others (Specify: _____)

Minutes

*AGM/EOGM (specify which meeting & date : _____)

Council meeting (specify which meeting & date : _____)

Books of Account for period: _____

Current Policies of insurance & receipt for last premium paid

Fire Public Liability Workmen Compensation

Money Error & Omissions

Other record or document in the custody or under the control of the management corporation.

(specify which record or document: _____)

c. Certificate pursuant to section 47(1) (c) of BMSMA for property no. _____ (\$26.75)

Photostat copy of documents/plan is charged at **50 cents per piece** (subjected to GST and within A3 size) in addition to the above fee. Application would be processed upon receipt of payment. All cheques shall be made payable to “**MCST Plan No.4280**”.

Acknowledgement

By signing this application form I/we expressively give consent to the management of MCST 4280 for collecting, using & disclosing personal data provided in the form for the purposes of estate management and future communication on matters related to this estate.

Signature of Applicant

Date

MANAGEMENT CORPORATION STRATA TITLE PLAN NO. 4280

For Office Use

Description	Quantity	Unit Rate	Total Cost
Section 47(1)(a)		\$	\$
Section 47(1)(b)			
Section 47(1)(c)			
Toteal Charges			\$

S/N	Items Issued:
1	
2	
3	
4	
5	

Payment

Amount Received: \$ _____
 Cheque No: _____
 Receipt No: _____
Please attach cheque image for cheque payment.
 Received By: _____
 Date: _____

Issued by: _____

Issued date: _____

Acknowledgement for Receipt of Items:

I hereby acknowledge the receipt of _____ no(s) of items as requested and listed above.

Name of Recipient : _____ NRIC/Passport No : _____

Signature of Recipient

Date